



香港藝術節協會有限公司 Hong Kong Arts Festival Society Ltd

The Hong Kong Arts Festival (HKAF) is a non-profit organization committed to enriching the cultural life of the city. It presents around 130 performances by top local and international talent in February and March each year, and organises a wide range of auxiliary and educational events.

Suitable candidates are invited to apply for the following:

Programme Coordinator

The Programme Coordinator will be responsible for managing the production of local programmes including coordination with artists, technical, creative and production teams, as well as assisting and executing outreach and education activities.

QUALIFICATIONS:

1. University degree holder;
2. Knowledge of the local and international performing arts scene;
3. Three years of arts administration and production experience;
4. Passion in the arts, creative and good communication skills.;
5. Excellent command of both English and Chinese, competence in Putonghua and other languages will be an advantage.

This is a contract post renewable on a yearly basis.

Please apply before **April 30, 2021** with full resume stating current and expected salaries, and a covering letter highlighting skills and experiences relevant to the above requirement and fulfilment of HKAF's mission.

Applications should be sent by mail to Office Manager, Hong Kong Arts Festival Society Ltd, Room 1205, Hong Kong Arts Centre, 2 Harbour Road, Wanchai, Hong Kong or by email through hr.recruit@hkaf.org.

(All personal data collected will be used for recruitment purposes only.)

HKAF is committed to equal opportunity employment.